

Requisition Format for ATM space on Lucknow Metro Stations

(This may be e-mailed on sk_mittal77@yahoo.co.in and a Paper copy be delivered to GM(Fin)/LMRC obtaining official acknowledgement thereof).

From:

1. Name of Bank:
2. Address and Contact details:

To:

General Manager (Fin)
LMRCL, Administrative Building.
Near Dr Bhimrao Ambedkar Samajik Parivartan Sthal
Vipin Khand, Gomti Nagar, Lucknow 226010

Dear Sir,

We have studied the Terms of Offer (Ref. RFP no. ATMPD 01) displayed on LMRC website (...) accordingly we are interested in acquiring ATM space as per following details:

Sl. no.	Name of Station	ATM/ID no.	Remarks (if any)
....			
.....			
.....			

Contact details of Bank official concerned in this regard are given below to facilitate any further information/clarification should that be required.

- A. Name of Contact Person:
- B. Contact Particulars (Phone no. Fax, e mail):

We hereby undertake that on allotment of any ATM space to us we shall promptly and timely comply with the requirements contained in Letter of Allotment for the same.

(Note: This has already been emailed to you on Id sk_mittal77@yahoo.co.in on date/time.)

Date:

Sincerely yours

.....

Installation of ATMs on stations of Priority stretch: Offer Document

Introduction: Opening of Priority stretch, consisting of eight stations from Transport Nagar to Charbagh Railway station, expected in August 2017 by LMRC, will bring a world class travel experience within the reach of residents of Lucknow. On opening of full stretch from Airport to Munshipulia 'Ridership' of LMRC is projected to be high, of the order of 4 to 5 Lakh passengers daily.

In order to fulfil its mandate to raise revenue from non-fare box sources and to provide passengers amenities at Metro stations, LMRC proposes to offer ATMs on these stations to Banks and banking institutions.

A list (of 19) ATMs on pre identified locations on eight stations is given here; for Banks interested in particular ATM(s) to approach LMRC for the same. These will be offered on *First come first served* basis on the monthly license fee indicated against each ATM.

This RFP has been prepared with a view to provide relevant information; Banks may do their own due diligence; LMRC shall not be liable with regards to its accuracy, reliability or completeness.

Offer Terms & Conditions for ATMs:

I. Preliminary Offer Details

1. ATMs are proposed to be located inside metro station, in 'Unpaid' areas at Concourse/ Ground level.
2. Indicative location of ATMs proposed on various stations of Priority stretch along with License Fee thereof, is annexed Table 1.
3. Exact location of any ATM shall be decided in consultation with client Bank and finally approved by LMRC/Station Controller.
4. An area of 4.0 (four) Sq.mt. bare floor space shall be provided for ATM.
5. An aesthetic design for ATM kiosk shall be proposed by client/Bank.
6. Fire retardant materials of approved rating shall be used for kiosks.
7. Kiosk shall be erected after approval of proposed design by LMRC.
8. LMRC prefers to maintain uniformity and homogeneity in kiosks' design.
9. Installation of ATM kiosk shall be carried out by bank at its own cost.
10. No permanent structure is permitted on the location; only ATM and its peripheral equipments such as power back up etc shall be allowed.
11. Required Air Conditioning (Energy efficient split A/C) and UPS etc shall be fitted by Bank as required by them after approval by LMRC.
12. Bank is at liberty to install stand alone, floor mounted/wall fixed ATM without a closed enclosure/kiosk.

13. Fixing of Antenna as required, shall be facilitated suitably by LMRC on roof/external wall/ Frames etc.
14. Electric connection along with Meter will be made available by LMRC near ATM, for this Bank will pay fixed cost to LMRC.
15. Power will be supplied from normal source for Station without back up network and DG supply will not be made available.
16. Power shall be supplied to ATM by LMRC on chargeable basis.

II. Payment Details:

17. Interest free Security deposit equal to the annual (12 months) license fee will be paid by Bank through Bank draft/Pay order.
18. License fee plus applicable taxes shall be payable in advance on half-yearly basis, within 10 days of commencement of next half yearly period. First half yearly license fee shall be paid within 15 days of issue of LoA as stipulated therein along with other payments. Delay in payment of License fee shall involve levy of penalty/ interest @ 15% per annum. It will constitute breach of Terms & Conditions rendering the license liable to be revoked with forfeiture of Security deposit.
19. Bank shall pay half yearly maintenance fee Rs. 1000/- per ATM/4 sq.mt.
20. Charges for floor cleaning & dusting inside ATM kiosk by LMRC will be paid by Bank @ Rs 1000/- per month per ATM besides applicable taxes.
21. Tentative cost of Rs. 50,000/- shall be charged by LMRC for bringing electric power connection from source point at Station to a nearest point at ATM location including LT cable, Pre paid type Meter, MCB & (5 KW) load. Bank shall extend power supply to ATM from this point at their cost.
22. Bank may provide split ACs, as required, at its own cost, conforming to detailed specifications to be approved by LMRC in advance.
23. Infrastructure facilities are subject to availability and since it's provided from station sources, are subject to rationing and curtailment; no compensation/claim on this account will be entertained.
24. LMRC shall raise charges for electric consumption of ATM @ Bank would have paid to LESA had they taken connection from them.
25. License fee, Maintenance & Cleaning charges and Security deposit shall be escalated @ 20% on completion of 3 years. If the period is extended by LMRC (beyond five years allowed) to a total of more than six years, 20% escalation at the end of sixth year will be on compounding basis.

26. All statutory dues/taxes, levies etc applicable including stamp duty on agreement, if any, shall be charged over & above payments indicated herein and these shall be borne/paid by Bank.
27. Normal area allotted for ATM is 4 sq. mt. If area used by Bank is less than 4 sq.mt. License fee shall be charged for 4 sq. mt. For more than 4 sq. mt., actual area used shall be charged.
28. If Bank wants to utilize the space made available for ATM, for other retail banking purposes say fixing 'Cheque drop box', 'Cash deposit machine' etc requiring additional space beyond space for ATM (4 sq.mt.), it will be made available subject to feasibility thereof.
29. Additional space, if any, shall be charged on *pro-rata* basis.

III. Terms & Conditions of Offer:

30. A license Agreement including the Terms & Conditions given herein shall be signed within 30 days of Bank making payments as per letter of acceptance (LoA) issued for the same.
31. ATM site/space will be handed over within 7 days from the date of receipt of full payments as stipulated in Letter of Acceptance.
32. After handing over of site, 45 days will be allowed as fitment period. License fee will start on completion of this fitment period.
33. This License Agreement shall commence from 46th day of handing over of ATM site (45 days allowed as fitment period for installing ATM) or after 15 days of completion of Electric works required to be done by LMRC to provide power along with separate Meter for ATM, whichever later.
34. Agreement is for a period of five years from date of commencement, with lock in period of two years. LMRC reserves the sole right not to give any extension to the contract period.
35. Interest free Security deposit shall stand forfeited to LMRC if Bank surrenders ATM site within two years viz. *Lock in* period or in the event of not taking over ATM site after making payment in terms of LoA.
36. Bank shall indemnify LMRC from any claims that may arise from statutory authorities in connection with this license agreement.
37. The bare space offered for ATM on license fee basis is on '*as is where is*' basis. It shall be used for ATM (Automated Teller Machine) only and no other business whatsoever.
38. Bank shall not use the space/kiosk for any purpose other than ATM/CDM (Retail banking purpose). Bank shall not sell/sublet the space allotted to any other person(s).

39. Value addition features serving social interest such as Donations for Public Trusts etc is allowable with LMRC's prior written permission.
40. Bank shall confine its work within the allotted space only.
41. No advertisements; only signage indicating the services, shall be allowed to Bank.
42. Non-payment of Monthly/Bi monthly electric consumption bills raised by LMRC shall entitle LMRC to disconnect supply.
43. Violating any of the T & C above shall constitute material breach of agreement; if the same is not remedied to LMRC's satisfaction within the period informed in written notice for the same, then the agreement along with the facility extended to Bank shall stand terminated and in that event security deposit shall get forfeited.
44. Should Bank want to withdraw/surrender the space allotted, it can do so only after two years *Lock-in* period from date of commencement of license fee and by giving three months' notice to LMRC in writing for pre mature termination of Agreement.
45. LMRCL shall not be responsible for any loss of cash, installation or equipment etc. LMRC shall however permit Bank to have its own duly authorised security personnel/arrangement, if it so wants.
46. Due care has been taken in finalizing ATM sites offered. LMRC however reserves the right to cancel/change it based on operational reasons; alternative site shall be provided on same premises, in such a case.
47. Standard 'Force Majeure' clause shall be applicable.
48. In case of dispute, if any, decision of MD/LMRC shall be final & binding.

List of ATMs on Stations of Priority stretch:

Sl. No.	Station	ATM ID	Floor	Location	Reserve L/Fee*
1.	Tpt. Ngr	TN 1	Conc./South,	Left of TOM	
2.		TN 2	- do- / -do-	, Right of TOM	Rs. 20,000/-
3.		TN 3	-do- /North,	Near Exit no. __	
4.	Kr. Ngr.	KN 1	Conc./South	Right of TOM	Rs. 22,500/-
5.		KN 2	-do- /North	Opp. AFC Gates	
6.	Sh. Ngr.	SN 1	Ground/--,	opp. TOM	Rs. 22,500/-
7.	Alm. Bgh.	AB 1	First Fl./South,	Passage near Lift	
8.		AB 2	-do- /North,	Opp. AFC Gates	Rs. 22,500/-
9.		AB 3	-do- /North,	Near Gate no. 1	
10.	Bus Std.	BS 1	Conc./North/	Left of TOM	
11.		BS.2	-do- /North/	Right of TOM	Rs. 25,000/-
12.	Mw.	MW.1	Conc./South,	Left of TOM	
13.		MW. 2	-do- /-do-	, Right of TOM	Rs. 17,500/-
14.	Drg. Pur.	DP 1	Conc./North,	Left of TOM	
15.		DP 2	-do- /-do-	, Left of TOM	Rs. 17,500/-
16.		DP 3	-do- /-do-	, Right of TOM	
17.	Chr. Bgh.	CB 1	Conc./ South,	Left of TOM	
18.		CB 2	-do- /-do-	, --do—	Rs. 25,000/-
19.		CB 3	-do- /-do-	, Right of TOM	

* 4 sq. mt. Additional area, if any, shall be charged on pro-rata basis.

Reserve/License Fee shown above is per month per ATM

Note:

South side is Transport Nagar side of Concourse (Conc.)

North side is Charbagh side of Concourse (Conc.)