

NOTICE INVITING TENDER (Re-Tender)

1.1 GENERAL

1.1.1 Name of Work:

Uttar Pradesh Metro Rail Corporation (UPMRC) Ltd. invites open e-Tenders from eligible contractors, who fulfil qualification criteria as stipulated in Clause 1.1.3 of NIT, for the work, **“Tender LKOCM-01 (R1): Repair and Maintenance Work of U.P. Metro Officers Colony (Civil and E&M works)”**

The brief scope of the work and site information is provided in NIT Section 2.

1.1.2 Key details:

Approximate cost of work/ NIT Value	INR 92.50 Lacs (Inclusive of GST)
* Tender Security amount	<p>Rs. 1,00,000/-</p> <p>The instrument type for payment of tender security/ EMD shall be RTGS, NEFT & IMPS, Demand Draft, Bank Guarantee. No other mode of payment will be accepted.</p> <p>(i) Payment of tender Security as per clause C 18.1.2(i) of ITT is to be made by RTGS, NEFT & IMPS. The details of bank account of UPMRC are mentioned below. The bidders are required to upload scanned copies of transaction of payment of tender security including e-receipt (clearly indicating UTR No. & tender reference must be entered in the remarks at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission). (Copy of GST registration no. to be provided along with Tender security)</p> <p>Name of the Bank - HDFC Bank Banks Address- HDFC Bank Ltd, Tekari Chambers Ashok Marg, Lucknow Account Name- UPMRCL(Lucknow Project) Account No. – 50200009236810 IFSC code – HDFC0001267</p> <p>(ii) Payment of tender security as per clause C 18.1.2 (ii) of ITT is to be made by BG/Demand</p>

	<p>Draft. BG/Demand Draft shall be submitted in original in the office of CE/ Contract within due date and time of submission end date of tender.</p> <p>Validity of Tender Security in case of BG/ Demand Draft shall remain valid for a period of 45 days beyond the final bid validity period.</p>
Completion period of the Work	36 Months
Tender documents on sale	<p>From 20.07.2022 (from 11:00 hrs) to 04.08.2022 (up to 15:00 hrs.) on e-tendering website https://etenders.gov.in/eprocure/app. Tender document can only be obtained on the website https://etenders.gov.in/eprocure/app.</p>
* Cost of Tender documents (Non-Refundable)	<p>INR 5,900/- (inclusive of 18% GST) Non-Refundable (Payment of tender document cost/ tender fee is to be made only by RTGS, NEFT & IMPS. No other mode of payment will be accepted. The details of bank account of UPMRC are mentioned below. The bidders are required to upload scanned copies of transaction of payment of tender document cost/tender fee including e-receipt (clearly indicating UTR No. & tender reference must be entered in the remarks at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission).</p> <p>(Copy of GST registration no. to be provided along with Tender document cost/ tender fee)</p> <p>Name of the Bank - HDFC Bank Limited Banks Address-HDFC Bank Limited, Tekari Chambers, Ashok Marg, Lucknow Account Name- UPMRCL(Lucknow Project) Account No. – 50200009236810 IFSC code – HDFC0001267</p>
Last date of Seeking Clarification	<p>-</p> <p>Bidders to note that seeking clarification on the tender shall be done by sending it on e-tendering portal only. Seeking clarification by mail or post will not be considered.</p> <p>Queries/clarifications from bidders after due date and time shall not be acknowledged.</p>

Pre-bid Meeting	- The pre-bid meeting shall be conducted through video conferencing by software apps such as Google Meet, Microsoft Team, etc. All Prospective tenderers who have made online payment towards the cost of tender document shall provide the details of the person(s) (maximum up to two) who will be participating in such virtual meeting at least one day before the meeting to the registered official email of Employer i.e. cecontract@upmrc.co.in alongwith scanned copy of transaction of payment of tender cost / tender fee, including e-receipt (clearly indicating UTR No. and tender reference , so that links having details such as software, meeting ID, password etc. can be mailed to these persons at least 12 hours before the scheduled pre-bid meeting
Date & time of Submission of Tender online	Tender submission start date: 20.07.2022 (11:00 hrs). Tender submission end date: 04.08.2022 (15:00 hrs).
Date & time of opening of Tender(Technical Bid)	05.08.2022 @ 15:00 Hrs.
Date & time of opening of Tender (Financial Bid)	Will be informed later on after the evaluation of Technical Bids (only to the bidders who will successfully qualify the Technical Evaluation)
Validity of Tender	180 days from the last date of submission end date of tender.
Authority and place for seeking clarifications etc.	Chief Engineer/ Contract, Uttar Pradesh Metro Rail Corporation Ltd., Administrative Building, Near Dr. Bhimrao Ambedkar Samajik Parivartan Sthal, Vipin Khand, Gomti Nagar, Lucknow-226010, Uttar Pradesh, India. https://etenders.gov.in/e procure/app

Any clarification/corrigendum/addendum to the tender documents shall be uploaded on the official e-portal only, without any obligation of press notification.

For further details, please visit official e-portal <https://etenders.gov.in/e procure/app>.

For any additional information & help for downloading & uploading, please contact e-tendering service desk at the following ID: support-eproc@nic.in or at Toll Free No.: (91)120-4001002, (91)120-4001005, (91)120-6277787.

*** Note :- The tenderer, who have earlier participated in original tender of subject work are exempted for payment of cost of Tender Documents and Tender Security Amount.**

1.1.3 QUALIFICATION CRITERIA:

1.1.3.1 Eligible Applicants:

- i. The tenders for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations) who meet requisite eligibility criteria prescribed in the sub-clauses of clause 1.1.3 of NIT. **Joint Ventures or Consortium are not allowed to participate in the tender.**
- ii. A tenderer shall submit only one bid in the same tendering process. A tenderer who submits or participates in, more than one bid will cause all of the proposals in which the tenderer has participated to be disqualified. No tenderer can be a sub-contractor while submitting a bid in the same bidding process.
- iii. Tenderers shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Tenderers shall be considered to have a conflict of interest with one or more parties in this bidding process, if:
 - a) tenderer has been engaged by the Employer to provide consulting services for the preparation related to procurement for on implementation of the project;
 - b) tenderer is any associates/affiliates (inclusive of parent firms) mentioned in subparagraph (a) above; or
 - c) tenderer lends, or temporarily seconds its personnel to firms or organisations which are engaged in consulting services for the preparation related to procurement for on implementation of the project, if the personnel would be involved in any capacity on the same project.

iv. Purchase Preference to Local Suppliers/Preference to Make in India:

a) Definitions:

- i. 'Local content' means the amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent. Minimum local content shall be 80% for the subject tender.
- ii. 'Local Supplier' means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed at sr. no. i. above.
- iii. 'L1' means the lowest tender or lowest bid received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.
- iv. 'Margin of purchase preference' means the maximum extent to which the price quoted by a local supplier may be above the L1 for the purpose of purchase preference. Margin of purchase preference shall be 20% for the subject tender.

b) Procedure for Purchase Preference in procurement of goods or works which are divisible in nature: **(NOT APPLICABLE FOR THE SUBJECT TENDER)**

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract for full quantity will be awarded to L1.
- ii. If L1 bid is not from a local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the local suppliers, will be invited to match the L1 price for the remaining 50% quantity subject to the local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such local supplier subject to matching the L1 price.

- iii. In case such lowest eligible local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher local supplier within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly.
- iv. In case some quantity is still left uncovered on local suppliers, then such balance quantity may also be ordered on the L1 bidder.

c) Procedure for Purchase Preference in procurement of goods or works which are not divisible in nature and in procurement of services where the bid is evaluated on price alone: **NOT APPLICABLE FOR THE SUBJECT TENDER.**

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract will be awarded to L1.
- ii. If L1 is not from a local supplier, the lowest bidder among the local suppliers, will be invited to match the L1 price subject to local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such local supplier subject to matching the L1 price.
- iii. In case such lowest eligible local supplier fails to match the L1 price, the local supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly.
- iv. In case none of the local suppliers within the margin of purchase preference matches the L1 price, then the contract may be awarded to the L1 bidder.

d) Minimum local content and verification of local content:

- i. The local supplier at the time of tender shall be required to provide self-certification that the item offered meets the minimum local content and shall give details of the location(s) at which the local value addition is made.
- ii. In case of procurement for a value in excess of Rs. 10 crores, the local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the company or from a practicing cost accountant or practicing chartered accountant giving the percentage of local content after completion of works to the Engineer.
- iii. If any false declaration regarding local content is found, the company shall be debarred for a period of three years from participating in tenders of all metro rail companies.
- iv. Supplier/bidder shall give the details of the local content in a format attached as **Appendix-10** and **Appendix-11** of FOT duly filled to be uploaded along with the technical bid. In case, bidder do not submit **Appendix-10** and **Appendix-11** of FOT duly filled along with their technical bid, local content shall be considered as 'Nil' in tender evaluation.

e) Complaints relating to implementation of Purchase Preference

Fees for such complaints shall be Rs. 2 Lakh or 1% of the value of the local item being procured (subject to maximum of Rs. 5 Lakh), whichever is higher. In case the complaint is found to be incorrect, the complaint fee shall be forfeited. In case, the complaint is upheld and found to be substantially correct, deposited fee of the complainant would be refunded without any interest.

v. Restriction of Bidders from Countries sharing Land Borders with India as per Ministry of Finance order (Public Procurement No. 1) F.No.6/18/2019-PPD dated 23.07.2020.

Any bidder from a country which shares a land border with India will be eligible to bid either as a single entity, in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority. The Competent Authority for registration will be the Registration Committee constituted by the Department for Promotion of Industry and Internal trade (DPIIT). Political & Security clearance from the Ministries of External and Home Affairs respectively will be mandatory. However, above condition shall not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs.

“The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority”.

Note: Joint Ventures and consortiums are not allowed to participate in this tender

Definitions pertaining to “Restriction of Bidders from Countries sharing Land Borders with India” Clause

"Bidder" (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) means any person or firm or company, every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.

"Bidder from a country which shares a land border with India" means:

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or

"Beneficial owner" will be as under:

- (i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a **controlling ownership interest** or who exercises **control** through other means. Explanation—
 - a. **"Controlling ownership interest"** means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
 - b. **"Control"** shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholder's agreements or voting agreements;

- (ii) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
- (iii) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
- (iv) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- (v) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- "Agent"** is a person employed to do any act for another, or to represent another in dealings with third persons.

vi. The Tenderer/applicant must not have been blacklisted or debarred as on the due date of submission of bid by Government of India/ State Government / Government undertaking from participating in the tenders. **The tenderer should submit an undertaking to this effect in the Form of Tender. The tenderer shall also submit a "Verification Statement" to this effect as per proforma placed at Annexure 1 of ITT.**

1.1.3.2 Minimum Eligibility Criteria:

A Work Experience: The tenderers will be qualified only if they have successfully completed work(s), completion date(s) of which falling during last seven years ending last day of the month previous to the month of tender submission end date as given below:

- (i) At least One "similar work" ** of value of **Rs. 24.67 Lacs** or more.
OR
- (ii) Two "similar work" ** each of value of **Rs. 15.42 Lacs** or more.
OR
- (iii) Three "similar work" ** each of value of **Rs. 12.33 Lacs** or more.

**** "Similar work" for this contract shall be work of Construction/Maintenance of Civil and / Or Electrical works of Residential/Commercial buildings in Railways/Metros /Airports /other government department/ Shopping Malls/ commercial complexes.**

NOTE: -

- The tenderer shall submit details of work executed by them in the Performa of **Annexures-1 & 1 A of NIT**. for the works to be considered for qualification of works experience criteria.
- For the above, documentary proof such as LOA, completion certificates from client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be submitted. The offers submitted without this

documentary proof shall not be evaluated. In case the work is executed for private client, copy of work order, bill of quantities, bill wise details of payment received certified by C.A., T.D.S certificates, and **Form 26 AS** for all payments received and copy of final/last bill paid by client shall be submitted.

- Value of successfully completed portion of any ongoing work up to ending last date of previous month of submission end date of tender will also be considered for qualification of work experience criteria.
- For completed works, value of work done shall be updated to ending last date of previous month of submission end date of tender price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year.
- Criteria for work experience for “similar work” as described in para-A, above, shall be satisfied by a single entity.

B. Financial Standing: The tenderers will be qualified only if they have minimum financial capabilities as below:

- (i) **T1 – Liquidity:** It is necessary that the firm can withstand cash flow that the contract will require until payments received from the Employer. Liquidity therefore becomes an important consideration.

This shall be seen from the balance sheets and/or from the banking reference. Net current assets and/or documents including banking reference, should show that the applicant has access to or has available liquid assets, lines of credit and other financial means to meet cash flow of **Rs. 4.40 Lacs** for this contract. Banking reference should contain in clear terms the amount that bank will be in a position to lend for this work to the applicant/member. In case the Net Current Assets (as seen from the Balance Sheets) are negative, only the Banking references will be considered. Otherwise the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity.

The banking reference should be from a Scheduled Bank in India or (in case of foreign parties) from an international bank of repute acceptable to UPMRC and it should not be more than 3 months old as on date of submission of bids.

- (ii) **T2 - Profitability:** Deleted
- (iii) **T3 - Net Worth:** Net Worth of tenderer during last audited financial year should be **Positive**.
- (iv) **T4 - Annual Turnover:** The average annual turnover of last five financial years should be **≥ Rs. 24.67 Lacs**.
- (v) **Bid Capacity Criteria:** The tenderers will be qualified only if their available bid capacity is more than the approximate cost of work as per NIT. Available bid capacity will be calculated based on the following formula:

$$\text{Available Bid Capacity} = 2 \cdot A \cdot N - B$$

Where,

A = Maximum of the value of gross annual turnover in any one year during the last five financial years (updated to last date of previous month of submission end date of tender price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year).

N = No. of years prescribed for completion of the work

B = Value of existing commitments (as on last date of previous month of submission end date of tender for works during period of works of this NIT starting from first date of month of submission end date of tender.

Notes:

- Financial data for latest last five audited financial years has to be submitted by the tenderer in **Annexure-2 of NIT** along with audited balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp and signature. In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit certifying that 'the balance sheet has actually not been audited so far'. In such a case the financial data of previous '4' audited financial years will be taken into consideration for evaluation. **If audited balance sheet of any year other than the last year is not submitted, the tender may be considered as non-responsive.**
- Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.
- Value of existing commitments (as on last date of previous month of submission end date of tender during period of works of this tender starting from first date of month of submission end date of tender has to be submitted by the tenderer in **Annexure 3 of NIT**. These data shall be certified by the Chartered Accountant with his stamp and signature.
- Available bid capacity has to be submitted by bidder in **Annexure 4 of NIT**. Available bid capacity should be more than NIT Value.

1.1.3.3 The tender submission of tenderers, who do not qualify the minimum eligibility criteria & bid capacity criteria stipulated in the clauses 1.1.3.2 above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 1.1.3.2 shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in the ITT.

1.1.4 TENDER DOCUMENTS

The Tender documents consist of:

(A) Technical Cover

Volume 1:

Notice Inviting Tender (NIT) (Section-1),
Brief Scope of Work (Section-2)
Tender Prices and Schedule of Payment (Section-3).
Instructions to Tenderers (ITT) - including Annexures
Form of Tender (FOT) - including Appendices

Volume 2:

General Conditions of Contract (GCC)
Special Conditions of Contract (SCC) - including Schedules

Volume 3:

Specifications and Scope of work

(B) Finance Cover

Volume 4:

Bill of Quantities (BOQ)

- 1.1.5 The tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of **Chief Engineer / Contract** , Uttar Pradesh Metro Rail Corporation Ltd. (UPMRC) Administrative Building, Near Dr. Bhimrao Ambedkar Samajik Parivartan Sthal, Vipin Khand, Gomti Nagar, Uttar Pradesh-226010 [Email id:- cecontract@upmrc.co.in]
- 1.1.6 All tenderers are hereby cautioned that tenders containing any material deviation or reservations as described in Clause **E4.4** of “Instructions to Tenderers” and/or minor deviation without quoting the cost of withdrawal shall be considered as non- responsive and is liable to be rejected.
- 1.1.7 The intending tenderers must be registered on e-tendering portal <https://etenders.gov.in/eprocure/app>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
- 1.1.8 The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid **Class-II or Class-III digital signature**. The tender document can only be downloaded or uploaded using Class-II or Class-III digital signature. However, the tenderer shall upload their tender on <https://eprocure.gov.in/eprocure/app> using class-II or class-III digital signature of the authorized signatory only.
- 1.1.9 Tender submissions shall be done online on <https://etenders.gov.in/eprocure/app> after uploading the mandatory scanned documents towards cost of tender documents such as scanned copies of transaction of payment i.e. RTGS, NEFT & IMPS and scanned copy of transaction of payment for Tender Security and other documents as stated in the tender document. Instructions for on-line bid submission are furnished hereinafter.
- 1.1.10 Submission of Tenders shall be closed on e-tendering website of UPMRC at the date & time of submission prescribed in NIT after which no tender shall be accepted. It shall be the responsibility of the bidder / tenderer to ensure that his tender is submitted online on e-tendering website <https://eprocure.gov.in/eprocure/app> before the deadline of submission. UPMRC will not be responsible for non-receipt of tender documents due to any delay and/or loss etc.
- 1.1.11 Tenders shall be valid for a period of **180 days** from the date of submission end date of Tenders and shall be accompanied with a tender security of the requisite amount as per Clause C18 of ITT
- 1.1.12 UPMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the UPMRC for rejection of his proposal

- 1.1.13** Any suit or application, arising out of any dispute or differences on account of this tender shall be filed in a competent court at Lucknow, Uttar Pradesh only and no other court or any other district of the country shall have any jurisdiction in the matter.

**Chief Engineer/Contract
Uttar Pradesh Metro Rail Corporation**

SECTION 2

BRIEF SCOPE OF WORK

2.1 Electrical

To attend all the complaints round the clock related to electrical work at UPMRC Officers Colony with minimum manpower as mentioned in Tender Document.

Operate and maintain the entire and complete electrical system as installed from the point of receipt of power supply whether from the grid or from the diesel generator including all equipments and installation as per the operation and maintenance manuals and specification of the manufacturer and/or original installation contractors.

Ensure that all electrical and lift room, electrical equipment in public areas, electrical shaft doors, meter boxes etc. are locked at all times and access is limited to authorized personnel only.

Ensure all cables and wires connection are clean and firm.

Check all meters periodically to ensure they are functioning and show correct readings.

2.2 Diesel Generator sets

Operate and maintain round the clock the entire diesel power generator system including the DG.

Clean bulk oil storage tanks of specified intervals and remove the dispose off sediments.

Clean on a regular basis, the sludge deposits in the exhaust scrubber and dispose of the sludge.

Check levels, controls, and leakages, from house pipes safeties, for proper functioning.

Ensure DG rooms are kept free of oil spots.

NOTE:

All types of periodical / preventive maintenance breakdown servicing, Top and Major overhauling of engine / alternator, are excluded from the scope of contract as these jobs are to be performed by a specialized agency within the scope of Annual Maintenance contracts.

2.3 Plumbing and water supply

To attend all the complaints related of plumbing work at UPMRC Officers Colony with minimum manpower as mentioned in Tender Document.

To ensure operation of all pumps according to plant schedule for 24 hours' water supply.

Ensure all control panels of pumps are kept in functional condition.

Check for proper functioning of valves and check and rectify for water leakages through valves and fittings.

All deficient related to plumbing should be attended within the same day on priority basis.

Plumber should be fully equipped with all necessary tools & equipments such as pipe threading Machines, pipe wrench (Heavy duty) etc.

2.4 Housekeeping

The following housekeeping activities to be carried out for the upkeep of the buildings with frequency as mentioned in Annexure-A.

- Floor sweeping and mopping.

Cleaning of common area of MD, Directors, HOD, Dy. HOD, XEN, AEN Residences and Officers Club including reception, Stair case, Terrace, Common area Toilet, parking, road inside premises, pump room, shafts, STP and area around STP, site office, electrical and LV room etc.

- Cleaning of common area: windows, shaft doors etc.
- Cleaning of lift / cabin.
- Removal of all stains / spots from walls.
- Maintenance by cleaning the outside area of the buildings.
- Cleaning of floors / walls / ceilings of common area.
- Cleaning of terraces.
- The garbage shall be collected in bags during cleaning and from all residences and shall be disposed off by the contractor outside the colony area in city's municipal corporation disposal yard/ scrap yard. Necessary charges of municipal corporation (Nagar Nigam) levied (if any), shall be borne by the contractor and nothing extra shall be paid on this account.

2.5 Minimum Personnel for the works

The work mentioned above has to be carried out according to the frequencies mentioned in Annexure-E with the minimum number of personnel as mentioned in quotation notice as per details at Form-3

2.6 Time Schedule

The contract period for execution of the above-mentioned works is 3 years from the Day of Commencement of Work. However, the work shall commence from the date of issue of letter of acceptance.

The Cleaning & Housekeeping works are to be carried out as per International norms/standards and in such a manner that all premises always look neat & clean, Eco friendly chemicals /Reagents to the extent possible are used. Similarly, the waste disposal is also carried out in totally sealed manner without affecting the Environment.

UPMRC is looking for a Mechanized type of Cleaning by which efficient Cleaning can be achieved.

2.7 Material supply

Material for technical services such as lights, pipes, plumbing items wire etc. will be provided by UPMRC. Fuel for DG will be provided by UPMRC. All AMC charges of equipment installed in the colony premises will be provided by UPMRC.

The contractor's scope and quoted cost should be inclusive of (a) all tools and plants required for the maintenance /repair/housekeeping works. The list of the minimum nos. of machinery/equipment to be supplied by the contractor is enclosed as form1 (b) All reagents, detergents, consumables, pesticides etc as defined in Form-2.

2.8 Monitoring Performance of Contractor:

- a) Performance of contractor will be judged on the performance evaluation as per clause 4.2 of 'Special conditions of contract'.

- b) Daily inspection of work to be done by UPMRC and in case of any dispute joint inspection of bad quality to be done by UPMRC with Contractor.
- c) Emphasis is on lesser manpower with more productive and effective use of machines to get desired quality of cleaning consistently in minimum possible time. UPMRC is looking for a mechanized type of cleaning by which efficient cleaning can be achieved.
- d) All cleaning activities to be carried out as per the Schedule of work given in 'Bill of Quantity', 'Special conditions of contracts' and "Technical Specification & Scope of Work of tender documents as per requirement.
- e) Eco-friendly Chemicals & Consumables are to be used as specified in the tender documents (Chemicals that meet Green seal standards (GS-37)/ ECO LOG O or other equivalent).
- f) Machinery/ Equipment's to be used as specified in the tender documents (Annexure 4 of ITT).
- g) Supply of suitable & adequate number of dustbins, cleaning of dustbins and Removal/ disposal of collected garbage/ debris and disposal at the municipal corporation's approved locations.
- h) Cleaning of all pipes, all pipe fittings, Valves, joints pertaining to water supply & distribution, Fire-fighting system etc.
- i) Sanitation of bathrooms and Toilets.
- j) Cleaning & Attention of all the drains available in the colony.

2.9 Time Schedule

The contract period for execution of the above-mentioned works is for **03 years**.

- 2.9.1 Cleaning chemical to the extent possible shall be used. Similarly, the waste disposal is also carried out in totally sealed manner without affecting the Environment.
- 2.9.2 No overtime is considered to achieve higher level of safety standards. The agency must ensure timely payment of salary, PF, ESI etc. and prompt medical facility to sick/injured to all staff. In case of death of staff on duty, the agency is to deposit Rs.1,00,000/- in UPMRC Labour Welfare Fund to enable UPMRC to release Rs.2,00,000/- for heir apparent as immediate relief to his dependent. Subsequently agency should facilitate compensation on priority. Violation of these basic provisions shall attract a penalty of 5% of annual contract value and repeated violations shall lead to termination of contract.

SECTION 3

TENDER PRICES AND SCHEDULE OF PAYMENT

3.1 Tender Prices

- 3.1.1 a. Unless explicitly stated otherwise in the Tender Documents, the contractor shall be responsible for the whole works, based on the Schedule of Works and Bill of Quantities. Payment shall be made as per accepted rates as per BOQ based on the activities carried out as per Specifications.
- b. The rates quoted by the tenderer is inclusive of all duties, fees, octroi and other levies, materials, labour, deliveries and uniform etc. including Goods & Services Taxes (GST)

3.1.2 Schedule of Payment

- a. The payment will be made on a monthly basis as per the accepted rates in BOQ based on the activities carried out as per Specifications.
- b. Joint Payment Procedure – Payment shall be made monthly.
Attendance of the staff and details of deployment of machinery for cleaning and chemicals shall be maintained on daily basis. These records shall be submitted by 1st of next month to enable UPMRC to release the due payment for the previous month. Payment will be released on time. The wages shall be paid by 7th of next month by the agency. In case of delay, the contractor should not hold the payment of its staff and make the payment to the staff on time.
All the documents related to statutory provisions and salary slips of staff of previous month maybe submitted with the bill of next month.

3.1.3 Terms & Process of Bill Payment

- a. All the terms & conditions of the bills for payments purpose should be strictly complied with in accordance with the guide lines, issued by the competent authority from time to time.
- b. A certificate as per Annexure-9 of ITT enclosed should strictly be provided with each bill for each Metro Station & Depot.

Chief Engineer/ Contract
Uttar Pradesh Metro Rail Corporation limited