

# NOTIFICATION

## RECRUITMENT TO THE POST OF DIRECTOR (WORKS & INFRASTRUCTURE) 2023

### APPLICATION FORM

**UTTAR PRADESH METRO RAIL CORPORATION LTD.**

Administrative Building, Near Ambedkar Samajik ,Parivartan Sthal,  
Vipin Khand, Gomti Nagar, Lucknow UP-226010

**UTTAR PRADESH METRO RAIL CORPORATION LIMITED**  
A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF UTTAR PRADESH)

ADVT NO: UPMRC/CS/Director Rect./01/2023

Date: 10/04/2023

<b>NAME OF THE POST:</b>	DIRECTOR (WORKS & INFRASTRUCTURE)
<b>NUMBER OF POST:</b>	ONE
<b>DATE OF VACANCY</b>	02.04.2023
<b>Closing Date</b>	<b>01-05-2023</b>
<b>SCALE OF THE POST:</b>	Rs. 1,80,000/- - 3,40,000/- (IDA Pattern) along with other allowances /perks /privileges as applicable for the post as per UPMRC rules. Officers on deputation will be paid as per Central Government rules for deputation, besides perks and allowances as admissible by UPMRC
<b>Duration of Appointment</b>	The Appointment will be on Contract / Deputation basis, for a period of 05 years or till the date of Superannuation whichever is earlier. Directors age for superannuation will be 62 years
<b>Education Qualification</b>	<b>Essential:</b> The applicant should have a Bachelor's Degree in Civil Engineering from Govt. recognized Institute/ University. <b>Desirable:</b> MBA or Master's Degree in Civil Engineering from Govt. recognized Institute/ University.
<b>Reporting</b>	The incumbent to the above post shall be a member of the Board of Directors of UPMRC and will report to the Managing Director of the Company.

## 1. COMPANY PROFILE

Uttar Pradesh Metro Rail Corporation Limited (UPMRC), a Joint Venture Company with equal participation from the Govt. of India and the Govt. of Uttar Pradesh; set up as a Special Purpose Vehicle for implementation and operation of rail based Mass Rapid Transit System (Metro) in various cities of Uttar Pradesh. Presently Metro are Operational in Lucknow and Kanpur and work for implementation of Metro in Kanpur and Agra are going on in full swing.

For strengthening its financial resources, UPMRC also has to develop around 90 acres of land being provided by Govt. of U.P. besides other properties as "Property Development" to generate non-fare box revenues along with other measures for the same.

To meet with the immediate requirement of Uttar Pradesh Metro Rail Corporation Limited at Lucknow, applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railways/ Railway PSUs/ Govt. Organizations/ PSUs/ Metro Related Infrastructure Industries having relevant experience, for the above mentioned post on Contract/ Deputation for a period of five years.

## **2. JOB DESCRIPTION AND RESPONSIBILITIES**

Incumbent of the post shall be a member of the Board of Directors of UPMRC and will report to the Managing Director of the Company. He will be overall responsible for all civil construction activities, planning, scheduling, monitoring and controlling of preliminary and final designs, tendering, civil works and track works, contract administration and commissioning etc. for implementation of various Metro Rail projects of the Company.

He /She will also be responsible for project monitoring, interface management, quality assurance and safety, cost control of works for the project, land acquisition, rehabilitation of project affected persons / businesses, utility and traffic diversions etc. required for construction of various Metro Projects of the Company. This will also include arranging necessary clearances and statutory approvals for implementation of project during construction and commissioning.

He/ She will be responsible for integrated as well as stand-alone Property Development works related to the various Metro project of the Company.

He / She will also be responsible for planning future extensions of the project corridors as well as identification of new corridors for subsequent phases of various Metro projects of the company.

## **3. ELIGIBILITY**

### **I. AGE (as on 01.05.2023)**

Minimum - 45 years  
Maximum - 57 years

### **II. EXPERIENCE**

#### **a. Essential:**

- i. An applicant from Government or public sector should have a minimum of 20 years of experience in Group 'A' or equivalent executive grade. Applicants should have worked for at least 2 years in the pay scale of Rs. 1,20,000-2,80,000 (Revised IDA) or in SA Grade Rs. 1,44,200-2,18,200 in Pay level 14 of the revised CDA in Government / PSU. An applicant currently not in Government or public sector, but having earlier experience of at least 20 years in Group 'A' or equivalent executive grade in Government or public sector, shall also be eligible.
- ii. Subject to fulfilling other requirements, candidates from listed private sector companies would be considered if the annual turnover is Rupees One Thousand Crores or more. (The Average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits).
- iii. An applicant should have a minimum of 5 (five) years' experience out of the 20 years mentioned above at senior level in planning and construction of multi-disciplinary Railway projects, preferably in urban environment such as Metro / MRTS including experience in land acquisition and rehabilitation of project affected persons.
- iv. The applicant should have extensive experience in preparing tenders / contract document management of important engineering structures such as bridges / tunnels etc.
- v. The applicant should be well versed with Safety aspects relating to Railway/ Metro/ MRTS Construction and Operations.

b. **Desirable:**

- i) Experience in underground constructions including tunnels.
- ii) Experience of all phases of project on international contracts i.e planning, tender document preparation, bidding, execution, commissioning, post- commissioning etc.
- iii) Experience and knowledge of complying with project related requirements of international funding institutions.
- iv) The applicant should have experience and knowledge of coordinating and interfacing with Railway related disciplines such as track installation, signaling, electrification and rolling stock etc.

**4. SELECTION PROCESS:**

The selection process will comprise of Personal Interview, Document Verification and Medical Examination. The candidates will be shortlisted for an interview, based on their eligibility as per pay scale/ qualifications/ experience in the relevant field.

**5. MEDICAL EXAMINATION:**

The selected candidates will have to undergo medical fitness examination in UPMRC nominated hospital as per the prescribed medical category.

**6. SUBMISSION OF APPLICATION:**

- (a) Application in the enclosed format (Annexure-I) giving details about qualification, experience and career achievements (in a separate sheet) along with self-attested copies of testimonials in support of age, qualification and experience, should reach the office of "**The Company Secretary**, Uttar Pradesh Metro Rail Corporation Ltd, Administrative Building, Near Ambedkar Samajik, Parivartan Sthal, Vipin Khand, Gomti Nagar Lucknow UP 226010 in hard copy and the soft copy of the same may be emailed at ID: **pushpa.bellani@upmrcl.co.in**.
- (b) Candidates presently employed in Government or Public Sector Undertakings (PSUs), should forward their applications through proper channel along with their ACRs/ APARs of the last five years, so as to reach the above mentioned address, by the stipulated date.
- (c) The Disciplinary and Vigilance Clearance of the Candidates certified by the present employer should also be enclosed.

The last date of receipt of complete application in hard copy shall be 01/05/2023.

No application shall be entertained under any circumstances after the stipulated date. Incomplete applications, applications not in format, applications received after the stipulated date, shall be REJECTED. UPMRCL reserves the right to shortlist the applicants for interview. The decision of the selection committee shall be final.

**ANNEXURE-I**  
**UTTAR PRADESH METRO RAIL CORPORATION LTD**  
**APPLICATION FOR THE POST OF DIRECTOR (WORKS & INFRASTRUCTURE)**  
**To be filled in Capital Letters**

On Deputation/ Contract Basis (Please Tick)

S No	Particulars		
1	Name of the candidate( As per the matriculation Certificate)		
2	Gender		
3	Religion		
4	Category(SC/ST/OBC/UR/OTHERS(PLS SPECIFY)		
5	Address for communication		
6	Permanent Address		
7	Present Office Address		
8	Telephone no(with STD code)	Office:	Residence
9	Mobile number		
10	E-mail id(Personal & Official)	1. 2.	
11	Date of birth (dd-mm-yyyy)		
12	Age As on 01.05. 2023	.....YEARS .....MONTHS .....DAYS	

<b>13. Details of Length of Service</b>	Specified in the Notification	Possessed by the candidate Yes /No
Length of Service in the Eligible Pay Scale as on 01.05. 2023	Minimum 2 years	

**14. Details of academic qualifications ( Self Attested certificate copies to be enclosed)**

Sl. No.	Examination passed	Name of the Course	Name of University/Institute /Board	Year of passing	Duration of the Course/Whether Full Time/ distance course	Percentage of marks/ Grade/CGPA
1	Matriculation (10 <sup>th</sup> )					
2	Higher Secondary (+2)					
3	Graduate					
4	PG					
5	Other Qualifications					

15. Details of Present Employment/ Organization		Yes / No
Current Designation		
Present Pay Scale (IDA/ CDA/ Gross in respect of Private Sector Candidates)		
Date of entry into the present pay scale (attach Proof)		

**16. APAR Ratings for last 05 years (Attach supporting documents):-**

Year	Rating

**17. Awards, if any (Attach supporting documents):-**

S.No.	Name of Award	Brief Details

**18. Experience Details**

**A. Details of work experience-since date of initial appointment to the current one (Self attested copies to be enclosed)**

Sl. No	Designations held	Name of the Organization & Type (GOVT/ PSU/ PVT.)	Nature of duties performed	Period ( dd-mm-		Total no. of Years & Months	Pay scale/ Gross Salary
				From	To		

**B. Details of Essential and Desirable Experience**

Sl. No	Designations held	Name of the Organization & Type (GOVT/ PSU/ PVT.)	Details of Essential and Desirable Experience (give brief about the work experience) in reference to point no 3 of Notification	Period ( dd-mm-yyyy		Total no. of Years & Months	Pay scale/Gross Salary
				From	To		

**Note:** Kindly attach additional sheets for Essential and Desirable Experience, if required

**19. List of documents to be attached along with the application form**

1. Date of Birth Proof: Copy of Birth Certificate or 10<sup>th</sup> Marksheet
2. Copy of Experience Certificates
3. Copy of proof of Educational Qualifications Certificates
4. Copy of Community Certificate
5. Other relevant certificates (if any)

20. Whether any punishment has been awarded to the applicant during the last 10 year: YES/ NO

If yes, the details there of :

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21. Whether any enquiry is underway against the applicant to the best of his/ her knowledge:- YES/ No  
 If yes, the details there of:

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 .....

22. Please indicate two references in senior positions in your current workplace: -

S.No	Name	Current Designation	Organization	Contact No / Mob.No	Official email-id

If selected, specify the minimum required joining time

**Declaration:**

I ..... Son/ daughter of  
 ..... hereby declare that all statements as mentioned in this application are true and correct to the best of my knowledge and belief.

I understand that in the event of any particulars or information given above being found false or incorrect, or if at any stage it is found that I do not possess the prescribed qualification/experience for the post, my candidature will be rejected ab-initio. I also certify that I have not been disqualified to act as a Director under the provisions of the Companies Act, 2013 and I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence. I am also aware that all correspondence to the candidates will be only through email ID provided by me.

Signature :

Date:

Name :